

MES Institute Of Technology & Management, Chathannoor P.O, Kollam - 691572

Action Plan- S1 (October, 2022 - February, 2023)

Sl No	Activity	Date
1	Student Induction Program	25 to 29 - Oct
2	Submission of course plan to DQAC	27-Oct
3	Class Starts	31-Oct
4	Course selection & mapping	3 to 7 - Nov
5	Class / Course Committee Meeting - 1	4 to 10-Nov
6	Assignment - 1	21-Nov to 2-Dec
7	Exam registration	28- Nov to 3 -Dec
8	Publishing of Monthly Attendance - as on 30 Nov	1-Dec
9	Submission of Internal Assessment -1 question paper to DQAC	1-Dec
10	Internal Assessment -1	5 to 7-Dec
11	Faculty Evaluation - 1	12-Dec
12	Publishing of Internal Assessment -1 marks	14-Dec
13	Class / Course Committee Meeting - 2	15 to 20-Dec
14	PTA meeting	19 to 22-Dec
15	Christmas Holiday	24-Dec to 2-Jan
16	Publishing of Monthly Attendance - as on 31 Dec	3-Jan
17	Assignment - 2	11 to 20-Jan
18	Submission of Internal Assessment -2 question paper to DQAC	18-Jan
19	Internal Assessment -2	23 to 25-Jan
20	Publishing of Internal Assessment -2 marks	31-Jan
21	Publishing of Monthly Attendance - as on 31 Jan	1-Feb
22	Class / Course Committee Meeting - 3	1 to 3-Feb
23	Publishing of IA marks	7-Feb
24	Class Ends & Publishing of Final Attendance	8-Feb
25	End Semester Exam Starts	20-Feb


Principal